

## Online Learning Expectations:

### General Information and Getting Set Up:

- For classes Follow the weekly calendar posted. Reminders will be given
- Attendance is required.
- Classes are recorded and available on our private Google Classroom link. ***These may not be downloaded or transferred anywhere else.***
- Check your equipment BEFORE class time to ensure that you have a headset or your microphone and video works. If something is not working, Set up an intentional space (a desk, a chair at a table) away from background noise. Have any class materials (notebook, pencil, ruler, calculator) ready at that intentional meeting space, you can also use earbuds or headphones to block out surrounding noise.
- Since you are in class in the spirit of St. A's, it is requested that you wear a Spirit Wear shirt, a Blue Ribbon shirt, or a gym uniform shirt during your Zoom sessions.

### Behavior Online:

- Be on time. Plan on entering our meeting 2-5 minutes before the actual meeting time.
- When you enter the meeting room, turn on your video and mute your microphone.
- Follow on screen instructions and raise your hand when I ask you to. If you are asked a question, unmute your microphone, answer the question, ***and re-mute your microphone after you are done speaking.***
- ***The first session using Zoom will be to set the protocol for the classes. However, for the first week students will not be using a webcam until the last 5 minutes of classes if you chose. If there is a change in the upcoming weeks the teacher will advise you. (it is an option to use audio only)***
- Throughout the session, I might do the following:
  - Ask you an open-ended question and have you each respond one at a time
  - Ask you to raise your hand if you understand the directions
  - Ask you to unmute one at a time and answer a quick question
  - Ask you to wave into the camera or give me a “thumbs up”.
  - Ask you to show an emoji to tell me how comfortable you are with the material.
  - Give you instructions for the work you are to complete after the meeting.
- Behave appropriately during the on-line meeting as you are expected to behave in class. Remember, you might be on camera and you and your classmates are learning.
- You need to be present for the entire lesson and be respectful and responsible.

## Work Completion Expectations:

- After the online meeting, I will often assign you an off-meeting assignment and the deadline and instructions for these will be in Google Classroom.
- You are expected to complete the assignment by the assigned deadline. If you have questions, please contact me.
- Your teachers have been asked to notify me if students have not been keeping up with the assignments or not using Google Classroom regularly.

As always I count on you to be responsible and caring students who value learning and the time that the teachers and your families are providing for you during these times.

If you have any questions please don't hesitate to ask. If you find that you are in need of a chrome book, kindly call the schools office.

One of our families has reached out to purchase a chrome for a family that is in need.